

Y.A.M. The Chief Justice Malaya;
All Presidents/Magistrates, Semenanjung Malaysia;
Secretary, Bar Council, Malaya.

REGISTRAR'S CIRCULAR NO. (U) 4 of 1980

Procedure when mentioning Civil Cases

With a view to saving time and expense all Presidents and Magistrates are encouraged to adopt the following procedure when mentioning civil cases in their courts:-

- (i) In the case of unserved summonses they need not be called in open court but returnable dates can be obtained from the civil clerk registry.
- (ii) When granting orders in formal ex parte applications like substituted service, renewal of summons and other non-contentious applications, the Magistrate or President concerned need not call these cases in open court but could deal with them summarily in Chambers giving the next returnable date and accordingly informing all parties concerned. This will obviate the necessity of solicitors being present in court on such mention days.

Dated 7th July, 1980

(SITI NORMA YAAKOB)
Chief Registrar